

SUAA Foundation Meeting Minutes

September 20, 2024, 9:30 A.M. DST

Zoom Meeting

Board Members (present): Elliott Dudnik (UIC), Chair; Alice Medenwald (NEIU), Vice-Chair; Narbeth Emmanuel (SIUE), Treasurer; H. F. Williamson (UIUC); Pat Asher (JJCAA); Genevieve Lopardo (CSU); Cathy Carruthers (LCCC); Judy Brown (WIU), Secretary

Board Members(absent): Paul Stoddard (NIU); Sally Mullan (COD)

Guests: Michael Weinstein (UIUC)

Call to Order

Chair Elliott Dudnik called the meeting to order at 9:37 A.M.DST.

Chair's Remarks

Dudnik welcomed all to the meeting. He discussed the need for a board member for Region 1. He will send letter to the chapters in this Region seeking volunteers.

Approval of Minutes

Medenwald made the motion to approve the June 19, 2024, meeting minutes, with the following corrections made:

The spelling on Chapter voting delegate should be Thomas Krissek; guest should be Kathy Walbert; Scholarship committee should be Colleen Rock and on page 2, under Scholarships and Professional Development Awards should read "Medenwald, with the assistance of the SUAAA Office, developed a new brochure, explaining the criteria for the Scholarship and Professional Development Awards, and had them sent to each Chapter president." Asher made the motion to approve the minutes with the corrections and Emmanuel seconded the motion, and it passed unanimously.

Appointment and approval of the new Treasurer

Narbeth Emmanuel requested to not continue as Treasurer but agreed to continue until a new Treasurer could be appointed. Article IV, Section E of the by-laws state the Treasurer's position is for 2 years in odd-numbered years. Therefore, Dudnik appointed Michael Weinstein; his term is effective at the conclusion of this meeting. Asher made the motion to approve Michael Weinstein as Treasurer to replace Narbeth Emmanuel for the duration of this term which ends at the Annual Meeting in June 2025. Carruthers seconded the motion, and it passed unanimously. Weinstein will be added to the financial accounts as the Treasurer.

Appointment and approval of adding the Chair and Vice Chair to our bank accounts

After a discussion on Article VII, Section C, Lopardo made the motion, seconded by Carruthers, to be designated as the alternate signatures on the accounts, the motion was passed by unanimous consent.

Region 1 Vacancy

We have a vacancy that needs to be filled so Dudnik will send out a letter to all the Chapters in Region 1 asking for volunteers. Williamson suggested Board members also seek out anyone they know who might be interested. In two (2) weeks, we will determine if we have someone to fill the position. The term ends in June 2025.

Updates on the Professional Development Awards and Scholarships

Medenwald updated the Board on the results of the 2023/24 applications. Twenty-five (25) applications were received and twenty-three were reviewed as two (2) were from previous recipients. Eight (8) scholarships were awarded, and the recipients have been notified and checks issued. There are new volunteers to review the applications for next year.

In late August, a Professional Development application was received and reviewed by Medenwald and Dudnik and awarded to a currently employed SUAA member, pursuing her master's degree.

The information for the 2025/26 awards is posted on the website. Medenwald stated the recipients are listed on the SUAA website and were published in a mini briefing email.

Approval of a final version of the Bookmark text

Dudnik summarized the changes the Board had discussed at the previous meeting about the new bookmark revisions will include the addition of the Professional Development Award. Lopardo related her experience with testing out the Bookmark information, calling SUAA and SURS. She recommended only SURS should be included on the Bookmark and not SUAA as she was directed to go to SURS for answers to her questions. Dudnik will send the final draft of the Bookmark to all Board members and after approving, Dudnik will submit it to the SUAA Office to print.

Williamson asked if SURS had been checked with to make sure everything listed on the Bookmark is what SURS still need. Weinstein commented that Pat Spencer at SURS may be a good source to review the Bookmark.

Additional discussions

Items were discussed but did not need action. Williamson discussed the recognition of SUAA memorials and donations. The SUAA website is being revamped so Williamson will write up some items we would like included in the Foundation section. Williamson will send it to Elliott, who will send it to Board members before submitting it to the SUAA Office.

No Chapters have a scholarship program that conflicts with our Foundation Scholarship Awards.

Williamson made a motion to recognize Sally Mullan and Narbeth Emmanuel for their years of service to the Foundation. Medenwald seconded the motion, and it passed unanimously.

A corrected set of the By-laws needs to be posted as the Article XII – Dissolution was modified and approved.

The when2meet scheduling program worked well and will be used to schedule our Zoom meetings.

Adjournment

Emmanuel made the motion to adjourn; was seconded by Williamson and passed unanimously at 11:35 A.M. DST

Respectfully submitted,

A handwritten signature in cursive script that reads "Judy Brown".

Judy Brown
Secretary