

<b>SUAA Fall Foundation Meeting</b>	
<b>Tuesday, Nov. 5 - 2019</b>	
Committee SUAA Foundation	
<b>Present</b>	Jan Cook, Bob Laursen, Alice Medenwald, Nobby Emmanuel, H.F. Williamson, Mary Posing, MaryAnn Gatten, Jerry Lewis, Andy Small, Gary Davis, Candace McLaughlin, Sally Mullan Guest: Sandy Sheppard
<b>Agenda Item</b>	<b>Discussion</b>
<b>Call to order</b>	<ul style="list-style-type: none"> <li>• Jan Cook called the meeting to order at 8:45 a.m.</li> </ul>
<b>Approval of Minutes June 27, 2019</b>	<ul style="list-style-type: none"> <li>• There was a suggestion to change the minutes of the past Foundation meeting made by H.F. Williamson.</li> <li>• H.F. Williamson preferred we change his name in past minutes.</li> <li>✓ H.F. Williamson moved to approve minutes as amended.</li> <li>✓ Approved by Alice Medenwald.</li> </ul>
<b>Treasurer's Report Nobbe Emmanuel</b>	<ul style="list-style-type: none"> <li>• Report presented by Nobbe. He will follow up with a written report via email.</li> <li>• Donations - Nobbe has a list of donations since January which he will include in his email.</li> <li>• There was \$314 in interest earned as of January.</li> <li>• The State office sends out the acknowledgments of donations.</li> <li>• Discussion occurred regarding contract payments and when are they made. Are payments made quarterly?</li> <li>• Jan suggested getting the financials out to the committee as soon as possible. They will also be posted to the Foundation website.</li> </ul>

<p><b>Chair's Report</b> <b>Jan Cook</b></p>	<ul style="list-style-type: none"> <li>• Jan Cook discussed possible changes in our by-laws. Should we adapt the change in terminology from Board of Directors to Board of Delegates? It was mentioned that we are not under the same guidelines as SUAA.</li> <li>• Should we make our bylaws consistent to be the same as Delegates or Directors? We are Directors of the Foundation and Delegates of SUAA. The distinction is useful.</li> <li>• Fiscal year is calendar year.</li> </ul> <p>Jan discussed the SUAA Survivor bookmark listed below.</p>
<p><b>Survivor's Information</b> <b>Bookmark</b></p>	<ul style="list-style-type: none"> <li>• Jan Cook showed samples of the SUAA Survivors bookmark. She noted that there is a sample bookmark online.</li> <li>• The SUAA Foundation will reimburse up to .50 cents per bookmark if a campus wants to print their own. The campus must send a receipt to the SUAA office for reimbursement purposes.</li> <li>• The College of DuPage paid \$320 for 2000 bookmarks.</li> <li>• Jan handed out the bookmark which is hopefully viewed as a recruitment tool.</li> <li>• We may also order bookmarks through the State office and they will pay.</li> </ul>
<p><b>Foundation Scholarship</b> <b>Recipients</b></p>	<ul style="list-style-type: none"> <li>• The Foundation Scholarship committee awarded four scholarships –three were \$500 for tuition and one for books. A receipt was received for payment and a reimbursement was sent. The scholarship recipients were overwhelmed with gratitude.</li> <li>• There were 14 excellent applications received. Please share scholarship application information with your chapters.</li> <li>• A sample brochure for scholarships is available in our packet. Alice also showed samples of postcards which are not printed yet.</li> </ul>

	<ul style="list-style-type: none"> <li>• Linda Brookhart is also working on revising the form and including the logo.</li> <li>• Alice Medenwald suggested making two professional development scholarships available throughout the year. Again, a recruiting tool. The amount may be up to \$500 for conference registration fees. There would be no reimbursement for travel, meals, etc.</li> <li>✓ Alice Medenwald made a motion to add two \$500 scholarships for professional development to be awarded to current employed SUAA members working at an Illinois Institution of Higher Education.</li> <li>✓ Nobbe Manuel seconded. Motion approved.</li> <li>• The group thanked Alice for all her work on the scholarship committee.</li> <li>• Jan Cook mentioned the scholarship program and the two lunches have been wonderful additions to the SUAA Foundation menu of services.</li> </ul>
<b>Report from the Executive Director Linda Brookhart</b>	No report
<b>New Business Foundation Website</b>	<ul style="list-style-type: none"> <li>• H.F. Williamson suggested the web page needs updating. For example, the scholarship program is not on the website. H.R. Williamson said he would work on keeping the web page updated.</li> <li>• Chapter Leaders feel the Emergency Assistance program has been dormant.</li> <li>• Should we consider an ad hoc committee to help market the SUAA Foundation? What suggestions does the group have for the committee? Please forward ideas to Jan Cook.</li> <li>• The timing of the Foundation meeting can be awkward. Should we consider holding the meetings at the end of the fall conference to allow more time? Or, do we keep the meeting at the beginning of the conference. No decision was made.</li> </ul>

<b>Old Business</b>	There was no old business.
<b>Adjournment</b>	The meeting adjourned at 9:54 am