

**Minutes from the
SUAA Foundation Annual Meeting
June 14, 2023
Governor Bond Room,
President Abraham Lincoln Doubletree Hotel by Hilton, Springfield, IL**

Board Members (present): Elliott Dudnik (UIC), Alice Medenwald (NEIU), Norbert Emmanuel (SIUE), Paul Stoddard (NIU), H. F. Williamson (UIUC), Sally Mullan (COD), Jan Cook (ISU), Pat Ascher (JJC)

Board members (absent): Jerry Lewis (JJC), H.O. Brownback

Chapter Voting Delegates: David Seiler (LLCC), Alan Rubin (OCC), Michele Thompson (UIC), Thomas Krissek (NEIU), Judy Brown (WIU), Bernard Rowan (CSU), Kent Renfield (UIS), Diane Koenig (RVC), Don Mersinger (IEC),

Guests: Linda Brookhart (Exec. Director SUAA), John Prochaska (Temp. Parliamentarian, UIC), Larry Alferink (ISU), Chris Keyes (UIC), Larry Kloc (UIC), Keith Becherer (SIUE)

Call to Order

The call to order was made at 4:07 PM CDT by Elliott Dudnik.

Chair's Remark Opening Remarks

Chair Dudnik welcomed all to the meeting including Board members and, for the first time under the 2022 Foundation By-Laws, Chapter Delegates. He also indicated that, under the by-laws all accredited Chapter Delegates may vote regardless of whether their chapter includes a Board member. Finally, there were, as indicated in the meeting agenda, no proposed changes to the present bylaws.

Approval of Minutes for June 5, 2023.

A motion was made by Alice Medenwald and seconded by Norbert Emmanuel to approve the minutes of the June 5, 2023 SUAA Foundation Board of Directors meeting. The motion was approved unanimously.

Scholarship Committee Report

Alice Medenwald, Chair of the Scholarship Committee, reported that twenty-eight (28) applications for Scholarships and one (1) application for Professional Development Funds had been received. The applications are being reviewed by a committee of six (6) members, with the awards tentatively scheduled to made by mid-to-late July. Subsequent discussion included possible changes to policies and procedures for submitting, evaluating, and awarding both scholarships and professional development funds.

Treasurer's Report

Norbert Emmanuel, Treasurer, presented two documents.

1. Annual Budget Report:

Budget Report 2022 - 2023	
Approved Expenses	\$9,260.00
Actual Expenses	\$14,491.78
Projected Income	\$5,250.00
Actual Income	\$5,222.60

A motion to accept the Annual Budget Report was made by Paul Stoddard and seconded by Jan Cook. The motion was amended to correct the totals. The motion, as amended, carried unanimously.

2. Proposed Budget 2023 – 2024:

Proposed Budget 2023 - 2024	
Proposed Expenses	\$ 11,275.00
Approved Income	\$ 5,250.00
Estimated Income	\$ 5,750.00

Beginning Balance June 2022: \$104, 657.50

Ending Balance June 2023: \$ 95,215.11

A motion to accept the Proposed Budget was made by Jan Cook and seconded by Alice Medenwald. The motion was amended to correct totals. The motion, as amended, carried unanimously.

Discussion was held that included forming a committee to investigate investing a portion of the money held by the Foundation, including creating a policy for how much to invest and for assessing risk. Larry Alferink, former SUAA Treasurer, agreed to help.

There was further discussion regarding Fund Raising strategies and reaching out to members.

Elections for Foundation Officers and Board of Directors

The following were elected:

Elliott Dudnik, Chair (two-year term expiring 2025)

Sally Mullan, Director At-Large - Region 1 (two-year term expiring 2025)

Genevieve Lopardo, Director At-Large - Region 1 (one-year term expiring 2024)

Paul Stoddard, Director At-Large - Region 2 (two-year term expiring 2025)

Jan Cook, Director At-Large - Region 2 (one-year term expiring 2024)

H.F. (Bill) Williamson, Director At-Large - Region 3 (two-year term expiring 2025)

Treasurer Norbert Emmanuel, whose term would have expired at the end of this meeting agreed to remain as Treasurer for at least one year of the two-year term expiring 2025.

The position of Secretary, also an appointed position with the approval of the Board of Directors, remains vacant with the recent resignation of H. O. Brownback. Several candidates had offered their names for consideration and the Chair will make this appointment at the next Board meeting. That term, when filled, will expire in 2024, when the vacant term was scheduled to expire.

Other Business

Discussion included concerns about the required certified audit of the Foundation and whether this item needed to have been budgeted for 2023-24. The audit is arranged through SUAA when their audit occurs. No information is available at this time as to when that audit might occur.

Bill Williamson expressed thanks to Elliott Dudnik, Alice Medenwald, Norbert Emmanuel, and Jan Cook for their years of service to the SUAA Foundation.

Adjournment

The motion to adjourn the meeting was made by Sally Mullan and seconded by Paul Stoddard. The motion carried unanimously. The meeting was adjourned at 5:31 PM CDT.

Respectfully submitted by Sally Field Mullan, Acting Secretary.

Amended and Approved September 13, 2023